Davies Memorial Library Trustee Meeting Minutes

SPECIAL MEETING: BUDGET REVIEW & APPROVAL

Location: Davies Memorial Library

Date: Wednesday November 18, 2026 at 6:30

The mission of the Davies Memorial Library is to offer diverse and enriching literacy opportunities to inspire life-long learning in our community.

Call to Order: 6:34

Attendance: Sarah, Colleen, Mary Jo, Jeremy, Mikey, Carrie, & Robin

Additions or changes to the Agenda: none

Public Comment: none

Presentation of proposed 2027 DML Budget:

Sarah presented the proposed 2027 DML budget, including a comparison of the 2026 approved budget, 2026 year-to-date actual figures, and the proposed 2027 budget.

- **Income:** The proposed 2027 budget reflects an approximate 5% increase in income sources. Fundraising for 2027 was also discussed.
- **Expenses:** Sarah reviewed the 2026 approved budget, 2026 year-to-date actual expenses, and proposed 2027 expenses.
- Kanopy Kids subscriptions were included in the proposed 2027 budget.
- The 2026 actual payroll expenses were reviewed.
- A small mileage allowance was added to cover training travel and picking up supplies.
- Program expenses include the Block Party.
- The proposed budget includes a town appropriation of $36,594.

Discussion: The board discussed the following items:

- Kanopy Kids subscriptions and their inclusion in the budget.
- The possibility of installing a door counter and a computer-based counter to help track library usage and provide information needed for the Department of Libraries annual report.

- Developing a policy regarding gifts and donations to the library.
- Holding an executive session.

Executive Session: A motion to enter executive session was proposed by Mikey and seconded by Robin. The DML board entered into executive session.

Action Item: A motion to approve the proposed 2027 budget in the amount of $39,251 was made by Mike and seconded by Jeremy. The motion was unanimously approved.

Next Meeting: Next board meeting on Wednesday, December 9th 6:30

Adjournment: The meeting was adjourned at 7:21 PM. A motion to adjourn was made by Mikey and seconded by Jeremy.